

PAKISTAN INDUSTRIAL DEVELOPMENT CORPORATION

Minutes of Meeting

Preparation of Environmental Impact Assessment (EIA) Report and Obtaining NOC from EPA of Punjab for Grid Station and Associated Transmission Line at Rachna Industrial Park, Sheikhpura

Held at: PIDC Regional Office, Lahore

Dated: 22nd June 2022

Time: 11:00 am

Participants:

S. No.	Participants	Designation	Organization	Appearance
1	Mr. Asif Amin	Project Manager – North	PIDC	Physical
2	Mr. Tayyab Sher	AM (Electrical) Engineer	PIDC	Physical
3	Mr. M. Faizan Khan	Assistant Manager Projects	PIDC	Virtual
4	Mr. Rashid Mehmood	AM (Technical)	PIDC	Physical
5	Mr. Mudassar Hamid	Admin Representative	PIDC	Physical
6	Mr. Ali Ramzan	Environmentalist	Seal-Safe Env. JV	Physical
7	Mr. Waleed Farooq	Jr. Environmental Engr.	NESPAK	Physical
8	Ms. Naveen Zahra	Procurement & Contract Engineer	Asian Consultant	Virtual

Meeting has been initiated with the introduction of Project and PIDC staff, and introduction of Bidder's representatives.

Following discussion took place in the meeting.

S. No.	Queries Raised by Consultants	PIDC Response
A	<u>Asian Consultant</u>	
1	<u>Terms of Reference (TORs)</u> Whether all the payments will be on part of the consultant regarding EIA studies, arranging public hearing and obtaining NOCs.	Consultant is responsible for all type of payments and processing including site surveys, gathering any relevant environmental data, follow-up with EPA, managing all arrangements of public hearing, and fulfilling all requirements until obtaining of NOC. PIDC will only make payment against official Demand Notice of EPA.

B	NESPAK	
2	<p><u>Terms of Reference (TORs)/Time Period</u> Please refer to Part C Terms of Reference under Time Period on Page 7, it is mentioned that “Submission of EIA Report in EPA, site visit by EPA representatives, responding EPA queries if raised, requesting EPA for Public Hearing and getting appropriate schedule to conduct Public Hearing from EPA” should be done within 15 days. However as per EPA Punjab Review of IEE EIA Regulations 2000 under Section 11 (Review), the time period for the review of EIA by EPA is 90 days. In the light of above scenario, the stated timeline may please be revised.</p>	<p>With reference to the EPA Punjab Review of IEE EIA Regulations 2000 under Section-9 (Preliminary Scrutiny) it is stated that after filing of the EIA confirmation of completeness will be issued within 10 days. With reference to the EPA Punjab Review of IEE EIA Regulations 2000 under Section-10 (Public Participation) it is stated that in case of an EIA, EPA shall fix date for Public Hearing to be held within 30 days, simultaneously with issuance of confirmation of completeness. With reference to the EPA Punjab Review of IEE EIA Regulations 2000 under Section-11 (Review) it is stated that EPA shall make every effort to carry out its review of the EIA within 90 days, of issuance of confirmation of completeness.</p>
3	<p><u>Terms of Reference (TORs)/ Time Period</u> Please refer to Part C Terms of Reference under Time Period on Page 7, it is mentioned that “Advertising for Public Hearing in English and Urdu newspaper as per IEE/EIA Regulations and organizing the Public Hearing at hotel or site as decided mutually with EPA and PIDC management” should be done within 20 days. However as per EPA Punjab Review of IEE EIA Regulations 2000 under Section 10 Public Participation, the time period for conducting the Public Hearing of EIA should not be earlier than 30 days after publication of the notice. In the light of above scenario, the stated timeline may please be revised.</p>	<p>So, based on above regulations, the timeline required by EPA for review of EIA and Public Hearing will be 90 days after issuance of confirmation of completeness which require 10 days. So, the proposed timeline for performing procedures with EPA will be 100 days. Likewise, timeline required for preparation of EIA report is updated to 20 days. Therefore, total duration of this contract will be now 120 days (4 months). (See Table 1)</p>
4	<p><u>Terms of Reference (TORs)/ Time Period</u> Please refer to Part C Terms of Reference under Time Period on Page 7, it is mentioned that “Obtaining Final Approval / NOC from EPA for execution of the project” should be done within 15 days. As EPA is a government Authority for the issuance of NOC. Therefore, the period of 15 days for the issuance of NOC may not be ensured by the Consultant. In the light of above scenario, the stated timeline may please be revised.</p>	<p>Therefore, total duration of this contract will be now 120 days (4 months). (See Table 1)</p>

5	<u>Terms of Reference (TORs)/Time Period</u> Please refer to Part C Terms of Reference under Time Period on Page 7, where it is mentioned that payment percentage of 35% will be made after the issuance of NOC. As EPA Punjab is responsible for issuance of NOC. Therefore, it is requested that this mode of payment may please be revised. However, Consultant will ensure the technical assistance to the client during the process of obtaining NOC.	As issuance of NOC from EPA is the core motive for processing of this tender procedure, so payment percentage for this stage is found suitable and remains the same.
C	Erratum	
6	Referred to Appendix-C Remuneration for Services & Schedule of Payment part C-3, the statement will be read as “The payment will be made through cross-cheque to the consulting firm as per below deliverables within fourteen (14) days of submitting invoice to the Client”.	

The meeting ended with the vote of thanks to all participants.

Table 1

Sr#	Scope Description	Timeline
1.	Preparation and submission of EIA Report to concerned person of PIDC and LESCO Environmental Division (if required) for review	20 days
2.	Submission of EIA Report in EPA, site visit by EPA representatives, responding EPA queries if raised, requesting EPA for Public Hearing and getting appropriate schedule to conduct Public Hearing from EPA	100 days
3.	Advertising for Public Hearing in English and Urdu newspaper as per IEE/EIA Regulations and organizing the Public Hearing at hotel or site as decided mutually with EPA and PIDC management	
4.	Obtaining Final Approval / NOC from EPA for the execution of the project	